

Kylie Ratzloff

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PROFESSIONAL SUMMARY

Forensic Science graduate with training in biological evidence analysis, DNA laboratory techniques, and crime scene procedures. Hands-on experience in DNA extraction and PCR, evidence handling and chain-of-custody practices through a law enforcement internship supporting investigative operations.

EDUCATION

Bachelor of Science in Forensic Science

December 2025

Wichita State University, Wichita, KS

- GPA: 3.52
- Relevant Coursework: Fingerprint Development and Analysis, An Introduction to Forensic Science and Crime Scene Investigation, Biochemistry, Molecular Cell Biology, Microbiology, Forensic Serology, Forensic Anthropology, Criminal Evidence, Forensic Toxicology of Alcohol

Forensic & Laboratory Skills

Biological Techniques

- DNA extraction and quantification, PCR amplification
- Micropipette use and laboratory aseptic technique
- Microscopic examination of hair, fibers, and biological specimens
- Skeletal analysis and Human Remains Identification

Chemical Analysis

- Chromatography
- UV-Visible spectroscopy
- Titrations

Crime Scene Procedures:

- Crime scene photography and documentation
- Evidence collection, packaging, and preservation

Technical & Software Skills

- Microsoft Office Software (Excel, Word, PowerPoint)

WORK EXPERIENCE

Derby Police Department

August 2025-December 2025

Intern through Midwest Criminal Justice Institute, Derby, KS

- Observed investigative procedures, evidence handling practices, chain of custody awareness, and workflows within a municipal police department
- Researched and evaluated officer safety equipment, contributing a formal purchase proposal
- Analyzed traffic accident data to support planning for a designated safety corridor
- Assisted with evidence documentation and processing

Dry Goods

April 2024-August 2025

Assistant Store Manager, Wichita, KS

- Enforced all protocols and procedures set forth in the handbook
- Conducted interviews and trained new employees

Melvern Lake Marina

Summer 2018-2023

Salesclerk and Cook, Melvern, KS

- Followed all health and safety procedures as per the law and the business protocols
- Recorded and maintained rental records and billing documentation in compliance with business and legal requirements

CERTIFICATES AND TRAINING

Specialized Online Training in Fire and Physical Evidence Investigation

Spring 2025

Presented by: International Association of Arson Investigators, Inc.

Microsoft Office Specialist

Spring 2018

Certified in Word, PowerPoint, Excel, and Access

ACHIEVEMENTS AND AWARDS

Dean's List, *Wichita State University*

Fall 2022-Fall 2025

Morrison Merit Scholarship, *Wichita State University*

Fall 2022-Fall 2025

Henry and Matilda Behrens Scholarship

Fall 2022-Fall 2025